



How to Become a Certified USA Swimming Official

Thank you for your interest in becoming a new USA Swimming official! New officials begin as either a Stroke and Turn Official or as an Administrative Official. Consider talking with your team's coach or with certified officials about this, and then choose one role. Below are the steps for becoming a **USA Swimming Stroke and Turn Official** or **Administrative Official** in Oregon.

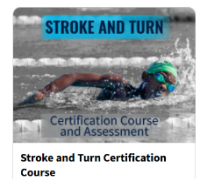
1. To begin, request the unique registration link from your club, and use the link to register as a **Non-athlete, Official** with USA Swimming.
2. After registering as a **Non-athlete, Official** log into USA Swimming and complete the steps below prior to training at a swim meet:

a. [Level 2 Background Check](#).

b. [Foundations of Officiating](#).



- c. Next, decide to begin training as either a Stroke and Turn Official or an Administrative Official (not both). To train as a Stroke and Turn Official, complete the [Stroke and Turn Official Certification Course](#), including the modules, the assessment, and the feedback survey at the end.



To train as an Administrative Official, complete the [Administrative Official Certification Course](#), including the modules, the assessment, and the feedback survey at the end.



- d. [Athlete Protection Training](#).



- e. [Concussion Protocol Training](#).

At the completion of the Concussion Protocol Training, download the completion certificate and email it to Oregon Swimming (OSI) at office@oregonswimming.org



3. Assemble your officiating uniform:

- a. Plain white, collared, polo-style shirt (tucked in), black pants or shorts or skirt, black socks or footies, closed-toe black shoes. No large logos or club logos are allowed.
- b. Pro tip: Fast-drying clothing material is generally most comfortable. (Cotton is not fast drying).

4. It is time for training at a swim meet! Here are the next steps.

- a. Find your USA Swimming Membership card in your online account or in the mobile app before going on deck.
- b. Print your training log (Stroke and Turn Official Training log or Administrative Official Training log) found on the [OSI Training web page](#).
- c. Contact the meet referee prior to attending a swim meet for training. The meet referee contact information is usually listed in the swim meet information. Feel free to ask another official or your team's coach if it is not clear how to contact the meet referee.
- d. At the swim meet, you will be paired with a certified official to provide training. Be prepared to ask questions and clarify anything you still need help understanding.
- e. At a minimum, you must apprentice for four (4) training sessions total over two (2) different meets for Stroke and Turn or Administrative Official certification. You may choose to complete additional training sessions. Training must be completed within 1 year from the date you finish the online course.



5. When all training sessions and the training log are completed:

- a. Scan or take a photo of the training log.
- b. Also, on your USA Swimming Account go to Official -> My Official History -> Meet History and take a snapshot of your apprentice sessions.
- c. Then email your training log and official history to the Area Officials Chair for your team. See the [OSI Area Officials Chair web page](#).

6. Recertification is required every three (3) years. To recertify, you must: Remain a USA Swimming member in good standing, work a minimum of eight (8) sessions over a three (3) year period at two (2) different meets as a required for your role, complete online coursework every 3 years and pass the appropriate USA Swimming certification test, maintain satisfactory performance within your role.

If you have any questions about the steps to becoming a certified official, please contact the Area Officials Chair for your team or the Oregon Officials Chair as listed on the [OSI Area Officials Chair web page](#). You can also find more information on the [USA Swimming website](#) under the Officials menu.